

## Meeting Services

Our dedicated and experienced team can help you plan, prepare and successfully hold your next meeting. We specialise in Annual General Meetings and General Meetings for both listed and unlisted companies.



## Our Services



**Meeting document lifecycle**  
Document proofing, proxy form design, print and mail services



**Digital communications**  
Electronic communications and online voting facilities



**Proxy processing and reporting**



**Specialised meetings**  
Including 249D and 249F meetings



**Meeting room facilities**



**Shareholder/meeting registration**  
Including polling



**Hybrid AGMs**  
Electronic polling, webcasting and virtual AGMs

Contact us today for an overview of our full suite of services.



Share Registry



Employee Plans



Company Secretarial



Payroll

## Your Benefits

- ✓ Trained and knowledgeable staff
- ✓ Experienced team
- ✓ Innovative and new technology
- ✓ Online voting through our mobile app and web portals
- ✓ Accurate processing, worry free reporting and analysis
- ✓ Professional hospitality



**George Lygoyris**  
Chief Commercial Officer